

GUIDELINES FOR HOLDING A VOTER DRIVE IN THE STATE OF ALABAMA

1. Inform the citizen that you are conducting a voter drive on behalf of your voter drive group.
2. Ask the citizen if he/she is registered to vote or needs to update his/her name and/or address. (**NOTE:** The citizen must be at least seventeen and one-half (17 ½) years old to submit a Voter Registration Application).
3. Ask the citizen if he/she is a resident of Alabama.
4. Show the citizen the voter registration requirements on top right corner of voter registration application.
5. Make sure the citizen completes all required questions on the State of Alabama Mail-In Voter Registration Application (NVRA-2). The required questions/sections are as follows:
 - a. **Question 1**-Are you a citizen of the United States of America?
 - b. **Question 2**-Will you be 18 years of age on or before election day?
 - c. **Question 3**-Print your Name
 - d. **Section**-Provide your Alabama Driver's License or Non-Driver ID Number; if you have no Alabama Driver's License or Alabama Non-Driver ID number then provide the last four digits of your Social Security Number; if you do not have a license or a social security number, check the box "I do not have an Alabama driver's license or Alabama non-driver ID or a Social Security number". You are only allowed to check the box if you have not been issued a license or social security number.
 - e. **Question 5**-Date of Birth
 - f. **Question 8**-Address where you live and address where you receive mail (if different)
 - g. **Section**-Your Signature and Date. (Only the registrant may sign the application. See box 13 "Did you receive assistance?" if the registrant is unable to sign.)

NOTE: (If the required questions/sections are not completely filled out, the citizen's voter registration application will be deemed incomplete and will not be processed for registration by the county board of registrars).
6. Completed voter registration applications should be submitted to the appropriate county board of registrars' office within five (5) days of the voter drive being held unless the voter registration deadline is at an earlier date. The last day to register to vote for an upcoming election is 15 days prior to an election (always a Monday). If that Monday is a holiday, the voter registration application(s) must be hand delivered by Friday or postmarked by Saturday prior to the 15th day before an election. **Please contact the Alabama Secretary of State's office for specific voter registration deadlines for upcoming elections.** * The completed voter registration application contains confidential information and should not be duplicated.
7. Completed applications must be submitted to the county board of registrars' office where the citizen resides or to the Alabama Secretary of State's office. Each package to the county board of registrars or Alabama Secretary of State's office should include a cover page with the name, address, and phone number of the voter drive group and the number of registration forms being submitted. Please see the back of the voter registration application for the appropriate return mailing address.

Please contact the Alabama Secretary State's Office, Elections Division, at 1-800-274-8683 to obtain voter registration forms, Alabama Voter Guides, Alabama Photo Voter ID Guides, and voter registration promotional posters. Please remember that you may register to vote online at https://www.alabamainteractive.org/sos/voter_registration/voterRegistrationWelcome.action.

VOTER REGISTRATION

Registration Requirements

Any person may register to vote, provided that he or she:

- is a citizen of the United States;
- resides in Alabama;
- is at least 18 years old on or before election day;
- has not been barred from voting due to a disqualifying felony conviction;
- and has not been declared mentally incompetent by a court.

Applicants may register the same day that they move into the state.

Victims of domestic violence and guardians of victims of domestic violence may obtain information regarding special legal protections related to personal identifying information. For further information, contact the Secretary of State at 334-242-7210 or your local Board of Registrars.

When to Register

Citizens may register to vote all year, except during the fourteen days prior to an election and on election day. Voter registration is closed during the 14 days prior to any election and on election day so that the voter list can be compiled for the election. Voter registration applications may be submitted online at alabamavotes.gov. Paper registration forms must be postmarked, hand-delivered to the Board of Registrars, or submitted at a participating agency-based voter registration location no later than the registration deadline for an election.

Keeping Your Registration Up-to-Date

A voter should immediately notify voter registration officials (your local Board of Registrars) of any changes, such as a change in name and address. The law requires that any voter whose name or address is not correct on the voter list must provide current information before being allowed to vote. The form to update registration information will be available at all polling places on election day. **If a voter moves to another county within the state, he or she must re-register in the new county of residence.**

Restoration of Voting Rights

An individual who is barred from registering and voting by reason of a disqualifying felony conviction may request to have his or her voting rights restored by applying for a "Certificate of Eligibility to Register to Vote" (CERV). An individual may qualify for a CERV if he or she has fulfilled all terms of the sentence for the disqualifying felony conviction. For further information, contact the Alabama Board of Pardons and Paroles at 334-353-7771 or pardons.state.al.us.

Where and How to Register

A citizen may register to vote:

- ❖ online at alabamavotes.gov if you have an Alabama driver's license or nondriver identification card;
- ❖ by using the Vote for Alabama app;
- ❖ when applying for or renewing a State of Alabama driver's license or nondriver identification card;
- ❖ at state and local government offices when applying or recertifying for Aid to Dependent Children, SNAP, TANF, Food Stamps, WIC, Medicaid, or Rehabilitation Services;

- ❖ at public libraries;
- ❖ at armed forces recruiting stations;
- ❖ at the Board of Registrars located at the county seat in the voter's county of residence; or
- ❖ by mail-in form available at Probate Judge and License Commissioner offices, colleges, universities, public schools, or libraries. A mail-in registration form may also be obtained by calling the county Board of Registrars or the Elections Division in the Office of the Secretary of State (SOS) at 1-800-274-VOTE (8683);
- ❖ by mail-in form downloaded from the Secretary of State's website at alabamavotes.gov.

⌘ Political Party Registration

Alabama does not have a party registration law. Therefore, a citizen does not declare a political party preference when registering to vote.

⌘ Photo Voter Identification

A voter must present one of the following forms of photo identification before he or she will be permitted to vote. A voter who does not have one of these forms of photo identification is eligible for a free Alabama Photo Voter ID card.

For more information, contact the Secretary of State's office, your local Board of Registrars, or visit www.AlabamaVoterID.com.

- Valid Alabama Driver's License (not expired or has been expired less than 60 Days)
- Valid Alabama Nondriver ID (not expired or has been expired less than 60 Days)
- Valid Alabama Photo Voter ID Card
- Valid State Issued ID (Alabama or any other state)

Examples

Valid Pistol Permit (Photo Required)

Valid AL Movement/Booking Sheet from Prison/Jail System

Valid AL Department of Corrections Release - Temporary ID (Photo Required)

- Valid Federal Issued ID
- Valid US passport
- Valid Employee ID from Federal Government, State of Alabama, County, Municipality, Board or other entity of this state
- Valid student or employee ID from a public or private college or university in the State of Alabama (including postgraduate technical or professional schools)
- Valid student or employee ID issued by a state institution of higher learning in any other state
- Valid Military ID
- Valid Tribal ID

For Additional information on photo voter identification, visit www.AlabamaVoterID.com

⌘ If a Voter does not have a Valid Photo ID

A voter must present a valid form of photo identification to be eligible to vote. A list of valid photo IDs is provided above. A voter who does not have a valid form of photo ID can vote a regular ballot if he or she is positively identified

by two election officials. If the voter does not have a valid form of photo ID and cannot be positively identified by two election officials, he or she may vote a provisional ballot.

FREQUENT QUESTIONS

- **THE CITIZEN TURNED IN A VOTER REGISTRATION APPLICATION. IS HE/SHE REGISTERED TO VOTE?** Just because the citizen turned in a voter registration application does not necessarily mean he/she is registered to vote. Once the application has been processed by the citizen's local Board of Registrars, he/she should receive an acknowledgement from the Registrars indicating the status of his/her application. This acknowledgement will usually be a voter information card confirming that he/she is registered to vote. However, if the application was incomplete, the citizen may receive a letter requesting additional information to complete his/her application. If the citizen is unsure about the status of his/her application, the citizen should call his/her local Board of Registrars or visit alabamavotes.gov.
- **THE CITIZEN TURNS 18 AFTER THE VOTER REGISTRATION DEADLINE BUT BEFORE THE ELECTION. CAN HE/SHE VOTE IN THAT ELECTION?** Yes. As long as the citizen turns 18 on or before election day, even if his/her birthday is after the voter registration deadline, he/she can apply for voter registration and participate in that election (as long as the citizen meets other voter qualifications). Please note that the citizen must turn in his/her voter registration application by the 15th day prior to an election (always a Monday unless a holiday, please contact the Secretary of State's office) because voter registration is closed during the 14 days prior to an election and on election day.
- **THE CITIZEN MOVED FROM ONE PART OF THE COUNTY TO ANOTHER AND WANTS TO VOTE. WHAT SHOULD HE/SHE DO?** The citizen must complete a voter registration application (paper form or online at alabamavotes.gov) or the citizen can contact the Board of Registrars and submit an update to his/her voter registration record. Remember, where the citizen resides determines who represents them. To be sure the citizen is voting on candidates in the correct district, it is important that he/she vote in the correct precinct.
- **THE CITIZEN MOVED FROM ONE COUNTY TO ANOTHER AND WANTS TO VOTE. WHAT SHOULD HE/SHE DO?** When the citizen moves across county lines, he/she must register to vote in his/her new county of residence by completing a voter registration application. Voter registration does not automatically follow the citizen from one county to another. Please note that the citizen must turn in his/her voter registration application by the 15th day prior to an election (always a Monday unless a holiday, please contact the Secretary of State's office) because voter registration is closed during the 14 days prior to an election and on election day.
- **IT'S THE DAY BEFORE THE ELECTION AND THE CITIZEN FORGOT TO REGISTER TO VOTE. IS IT TOO LATE?** Yes, it is too late to register to vote the day before the election. To participate in an election, you must submit your application before registration closes for that election. The last day to register to vote is the 15th day prior to an election because voter registration is closed during the 14 days prior to an election and on election day.

Created by the Office of the Secretary of State
Wes Allen, Secretary of State
For additional information contact 800-274-8683 or visit www.alabamavotes.gov

Voter Drive Cover Page

Contact person:	
Name of organization, if applicable:	
Address:	
Phone number:	
Email:	
Date and location of voter drive:	
Date submitted:	
Submitted by:	<input type="checkbox"/> Hand delivery <input type="checkbox"/> Mail
County board of registrars submitted to:	_____ County
Number of voter registration applications submitted:	

For a listing of Board of Registrar's addresses please view the back side of the Voter Registration Form or visit our website at <https://www.sos.alabama.gov/city-county-lookup/bor>.