

# ALABAMA VOTER REGISTRATION ADVISORY BOARD

## -Minutes-

January 21, 2016

Region's Board Room (3<sup>rd</sup> Floor)

Alabama Department of Archives and History Building

624 Washington Avenue, Montgomery, AL 36130

Members present were Robert Sanders, Don Milligan, Benjamin Jones, Deborah Howard, Adonis Bailey, and Lynda Hairston. Allen Barnett was absent due to an absentee voting scheduling conflict and Josh Summerford and Debbie Page were absent for reasons unknown to the Board.

### Call to Order/Roll Call/Acknowledgement of Quorum/Review of Minutes from December 10, 2015

Lynda Hairston called the meeting to order at 11:10 a.m. followed by Clay Helms taking silent roll call. Clay Helms notified the Board that the meeting notice was published online to comply the Alabama Open Meetings Act.

Lynda Hairston called for a vote on the approval of the Meeting Agenda. Don Milligan voted in favor and seconded by Adonis Baily. Lynda Hairston followed by approving the Meeting Agenda.

Lynda Hairston asked that all members review the meeting minutes from December 10, 2015 in which Clay Helms provided each member a copy. Benjamin Jones voted in favor of approving the minutes and Don Milligan seconded. Lynda Hairston approved the meeting minutes.

### Old Business

Members discussed officially scheduling future meetings and decided to not initiate new business in which the meeting date is set in stone.

### New Business

Provisional ballot deadlines, Voter registration applications and update forms, voter registration and update forms initiated by the Alabama Law Enforcement Agency were discussed.

Clay Helms updated the group on Alabama Law Enforcement Agency forms that included voter registration or update portions, and discussed electronic voter registration processes and procedures. Clay Helms gave each member a copy of Code of Alabama (1975), section 17-4-34 that provides for the appointment process and duties of the Board.

### Motions

Don Milligan motioned to allow for the Supervisor of Voter Registration to adjust the date of any set meeting if there is a scheduling conflict in which a quorum of least 5 members of the Board cannot be met. Adonis Bailey seconded, followed by a majority approval. Lynda Hairston noted that the motion passed.

### Next Meeting Date/Adjournment

Members of the Board directed Clay Helms to schedule a tentative date for the second regular meeting of the Board in May of 2016. Upon an RSVP by all members, Clay Helms shall schedule the meeting to accomplish the quorum requirement provided in Code of Alabama (1975), section 17-4-34 and according to the notice of meeting requirements listed in the Alabama Open Meetings Act.

Submitted by Clay Helms

Rebecca Howard

~~Becky~~

Adrian Bailey

Don Mulyg

Debbie Page - ~~Not Present~~

John Sandlin

~~Aileen Barnett~~ → Present